



Report of Academic Integrity Violation

See [Living Our Unifying Values: The USC Student Handbook](#) for details

When an instructor has reason to believe that a student has violated the university's academic integrity standards, he or she is encouraged to make reasonable attempts to meet with the student and discuss the alleged violation prior to filling a formal report. When such attempts are unsuccessful within a reasonable amount of time (preferably within 15 days of identifying the violation), a completed report and supporting documentation should be [emailed](#) to the Office of Academic Integrity (OAI).

OAI members are available for consultation at (213) 764-4163 or academicintegrity@usc.edu.

Student's Name **Student USC ID#**

Class Name

Course Number **Section Number** **Term/Year**

Instructor's Name **Department/School**

Reporting Party (if different than instructor) **Date of Incident**

On-line Course: Yes No

If responsible, what would be the likely grade penalty for the violation?

If responsible, what would be the likely final grade issued for the course?

The Office of Academic Integrity will communicate to the instructor (reporting party) throughout the process. Please confirm contact information.

Telephone **Email**

DOCUMENTS TO INCLUDE

- Students involved
- Description of incident
- Course syllabus
- Relevant information (e.g. assignment, Turnitin/similarity index report, exams/quizzes)

