



Report of Academic Integrity Violation

See [Living Our Unifying Values: The USC Student Handbook](#) for details

When an instructor has reason to believe, based on observation or other information, that a student has violated the university's academic integrity standards, they should submit a formal report to the Office of Academic Integrity (OAI).

A completed report and supporting documentation should be [emailed](#) to the Office of Academic Integrity (OAI).

NOTICE TO FACULTY:

Because the student may contest the allegation, they must be allowed to attend all classes and complete all assignments until the complaint is resolved. Additionally, [students may not withdraw from a course](#) in which they have committed or have been accused of committing an academic integrity violation.

All information provided to OAI relevant to the review will be shared with the student during our review process.

OAI members are available for consultation at (213) 764-4163 or academicintegrity@usc.edu.

Student's Name **Student USC ID#**

Class Name

Course Number **Section Number** **Term/Year**

Instructor's Name **Department/School**

Reporting Party (if different than instructor) **Date of Incident**

On-line Course: Yes No

If responsible, what would be the likely grade penalty for the violation?

If responsible, what would be the likely final grade issued for the course?

The Office of Academic Integrity will communicate to the instructor (reporting party) throughout the process. Please include your university contact information.

University Telephone # **University Email**

DOCUMENTS TO INCLUDE

- Students involved
- Description of incident
- Course syllabus
- Relevant information (e.g. assignment, Turnitin/similarity index report, exams/quizzes)

