



INFORMATION FOR STUDENTS AND THEIR ADVISERS

A student involved as a principal party in a disciplinary review is permitted to have one adviser of the student’s choice present for support during a Student Conduct Review. To protect the privacy of those involved, all advisers are required to sign this confidentiality agreement prior to attending an interview or otherwise participating in the university’s student conduct process. The use of electronic devices is not permitted during the Student Conduct Review.

1. The university’s duty is to the student, not the adviser. All communication is made directly with the student. The adviser may not speak or act for the student.
2. The role of the adviser is to provide support and assistance in understanding and navigating this process. This may include taking notes for the student, assisting the student in keeping documents organized, and generally ensuring that the student presents all pertinent facts. Advisers may assist the student in ways that do not disrupt or obstruct the progress of the review.
3. The adviser is not an advocate and may not represent or speak on behalf of the student. The adviser may not testify in or obstruct an interview, author written submissions, create a recording or transcription of the meeting, bring electronic devices into the meeting, or disrupt the process. The review officer has the right to determine what constitutes appropriate behavior of an adviser and take reasonable steps to ensure compliance with this policy. This may include excluding the adviser from the process.
4. An adviser may not be a witness or have any conflicting role in the process or with a party.
5. Although the Student Conduct Code affords significant procedural protections in the adjudicatory process, it does not include the right to be represented by legal counsel. When the student chooses to utilize a licensed attorney, it is the student's responsibility to notify the Office of Academic Integrity at least three business days prior to the scheduled review. When the adviser is an attorney, the university may also have an attorney present. Note: The process will not be unreasonably delayed to accommodate the schedule of the adviser. Students and their advisers must respect that the Student Conduct review is an administrative and educational process. It does not follow the formal rules of evidence and procedure practiced in other forums. The hearing’s educational context and purpose require that advisers limit their role as described above.
6. In their role, an adviser may learn or be given access to confidential student information. The adviser agrees that they will not copy, distribute, post, alter, or make public any such information, and that this obligation will continue after the investigation and appeal is completed.

Adviser Full Name (Please Print) _____

Adviser Signature _____ Date _____

I understand that my student conduct records are confidential and a written waiver of confidentiality is required of me in order for the issue to be discussed with the person listed above. Accordingly, I hereby waive my right to confidentiality in reference to the individual listed above by signing this document.

Student Full Name (Please Print) _____

Student Signature _____ Date _____